

# **Minutes OPCA AW Board Meeting**

## **03-14-18**

### **Board Members Present:**

Larry Lemon, President  
Jon Geisbush, Treasurer  
Ellen Winnie, Secretary  
Jamie Straw, Programs  
Jeff Varady, Membership  
Jim Conway, Public Relations  
Ray Ewing, Sergeant at Arms

### **Also Present:**

Ralph Lindberg  
Jeff Brody  
Brad Powers

The meeting was convened by Larry at 5:32 pm

There was a brief discussion of some e-mail issues, Jeff will investigate.

**Minutes of the previous meeting:** A motion was made by Ray to accept the minutes of the February 12, 2018 meeting that were e-mailed to the Board. Seconded by Jamie. The motion Passed.

### **Special Presentation: Brad Powers on 501 (c ) 3 status**

- \* Brad presented a list of Key Issues regarding the OPCA AW achieving 501( c)3 status and reviewed them with the Board.
  - > There are a couple of things that need to be done at the State level before we can proceed to the Federal, including clearing up the EIN.
  - > Brad made several suggestions on other steps/decisions that need to be made.
  - > We need Articles of Incorporation. Brad will start the process. Most of what he needs is contained in our new By-Laws.
- \* The President directed Brad to proceed and report back to the Board.

### **Reports:**

#### **President:**

- \* There have been some complaints about the time flow at the monthly meetings.
  - > Larry timed the various parts of last month's meeting and they were typical and within the goals.
  - > A good part of the issue is perception. Parts of the meeting folks are not interested in seem to drag when in reality they are not taking any extra time.
  - > Broken clock adds to perception, ways to alleviate were discussed.
  - > Ways to streamline the Wood Auction and Show & Tell were discussed.
- \* Larry is going to investigate acquiring a new (additional) microphone for meetings.
- \* A new white board has been priced. A motion was made by Ellen to purchase the new white board, seconded by Jamie. The motion passed.

#### **Treasurer:**

- \* Please see attached file
- \* Jon is going to send an e-mail blast to remind members about the discounted fees for the AAW Symposium in Portland.
- \* Our insurance payment is due next month, but the check needs to be ordered now.

- > There was a brief discussion regarding paying for this next year or trying to find a different policy. A motion was made by Ellen to pay for this policy, seconded by Ray, the motion Passed.

**Secretary:**

- \* Did a quick review on costs of printing letterhead vs amount that might be used in a year. Not cost effective. Jamie offered to run off enough on her high end printer.
- \* Have all the items from Vern. Still looking for a copy of the most recent inventory to give to Ray and Jon.
- \* Thank yous for donations at the Christmas Party have been sent to the Vendors. Ellen will write up a Thank you for the newsletter for Club Members who donated items.
- \* The donation from Reed Gray has been located and a Thank you will be sent.

**Membership:**

- \* Computer mishap occurred, currently rebuilding spreadsheet on paid members. It will be available soon.
- \* There was a discussion on the format and distribution for the membership directory. Larry polled the board and the preference was for on-line in a password protected page.

**Programs:**

- \* Jamie distributed a list of upcoming demos.
- \* She reported that the FB page currently has 154 members, not all of them from OPCAAW.

**Public Relations:**

- \* Jim will do an e-mail blast to remind members of the deadline to register for the Portland AAW Symposium at the club rate..

**Sergeant at Arms:**

- \* Need a copy of the detailed inventory Vern made to do yearly inventory. Ellen will locate list and send to Ray.

**Past President:**

- \* Not present, no report.

**Old Business:**

- \* Holly Tree update. The 33% commission is firm. We would have about 75 square feet to display and sell items for the month of February. Not all the items need to be from their holly tree, but they would like at least a few. They expect about 40 people for the Open House.

**New Business:**

- \* Noah Barfield has donated \$2,000.00 + of really nice wood. Currently stored at Ralph and Ellen's house. Ralph has inventoried the wood. Ways to sell the wood that would not just give it away were discussed. Suggestions were:
  - > Bring some to the monthly meeting and sell at Silent Auction with a reserve.
  - > Find someone who will sell it on E-Bay
  - > Place a picture on our FB page and take bids.
- > Ralph will write something up for The Chattermarks.

- \* Kitsap County Fair
  - > August 22 – 26, 2018
  - > Larry will head up and provide equipment
  - > He is looking for a volunteer to:
    - Organize/run the volunteer signups
    - Organize, collect and display club work
  - > Larry will need help for set-up and take down

There being no further business, a motion was made by Ray to adjourn the meeting, seconded by Ellen. The motion passed. The meeting was adjourned at 7:48 pm.