

Minutes OPCA AW Board Meeting

1-22-2020

Kings Fish and Chips 1044 Bethel Avenue, Port Orchard

Board Members Present:

Brad Stave, President
Ray Ewing, Treasurer
Ellen Winnie, Secretary
Larry Lemon, VP Training and Education
Rob Parker, Public Relations
Dale McDaniels, Sergeant at Arms
Jeff Brody, Member at Large
Brad Powers, Member at Large
Nancy O'Guin, Member at Large

Board Members Not Present

Michael Block, Membership

Also Present:

Jon Geisbush, former Treasurer

The meeting was convened by Brad at 5:30 pm

Reports:

President:

- * Brad opened the meeting by welcoming the new members and introducing people around the table.
- * There was discussion regarding open seats for key staff.
 - Sound: Brad Powers offered to Chair a committee to cover Sound.
 - Video: Position open
 - FaceBook: Ray and Larry are the Admins, Valerie is the Moderator. They would like an additional person act a a Moderator.
 - Auctioneer: Need a new one Brad S. will cover until we find one.
 - Show and Tell: Jimmie Allen will be asked if he can continue
 - Snack Bar: Dale's wife Pam may volunteer to run the Snack Bar.
- * There was a discussion regarding the Holiday/Christmas Party.
 - It was agreed that the party this year went very smoothly.
 - The number of Grand Prizes awarded was discussed and the consensus was that it should remain at one and that you need not be present to win. All other prizes are awarded only to people present at the party.
 - There was some discussion on the decreasing attendance at the Holiday Party. It was decided to hold a longer conversation about that at a future meeting.

Treasurer:

- * Ray presented the proposed budget for 2020 – see attached report.
 - Ray explained how his spreadsheet report worked
 - There was a discussion on projected income and expenses and adjustments were made
 - There was a discussion regarding the categories and adjustments were made
- * There was a discussion regarding monies from grants. It was decided that we will pursue them after the 501(c)3 application is complete and accepted. Any funds received from grants will be added to the budget when received.

- * There was a discussion regarding using Square and PayPal to take monies at the meeting. Ray, Larry, Brad and Michael need to get together for training and coordination of use.
- * Ray would like to pay the rent for our monthly meetings to the Seventh Day Adventist in a lump sum for the year. A motion was made by Brad Powers that we offer to pay our rent for the year in one lump sum. The motion was seconded by Dale, the motion passed.
- * The shirts will be at the General Meeting.
 - Final billing has not yet been received, price should be around \$30 each.
 - Shirts needs to be added to the budget to track income vs. expense.
 - Brad will contact Mike to get needed information for Ray.
- * Need to arrange for the annual audit.

Secretary:

- * Presented the minutes of the Special Board Meeting held on 1-15-2020. The purpose of that meeting was to approve adding Ray Ewing as a signatory to the bank account and retire Jon Geisbush. A motion was made by Larry to approve the minutes as written, seconded by Jeff, the motion passed.
- * Reminded Board members that they need to send a copy of any written reports to the Secretary immediately after the meeting for inclusion in the minutes.

Membership:

- * Mike was not able to attend meeting tonight.

Programs:

- * Larry passed out a schedule of demonstrators that are confirmed so far. See attached report.
- * Wain & Flitch will be the demonstrators at the next General Meeting are bringing some very nice black walnut. Tour of their facility will be the following Saturday. (February 1)
- * There was a discussion regarding upcoming programs.
- * There was a discussion regarding the Ed Pretty Demo and Workshop.
 - There is a possibility of two days. Workshop is \$450, so if six people sign up it would be \$75 per person.
- * There was a discussion regarding keys to the facility. The people who need keys will get together with those who have them and redistribute.
- * Larry is going to investigate some sites other than the school for Sawdust Sessions.
- * Reminded everyone that the Kitsap County Fair is August 19 – 23rd

Public Relations:

- * Rob will add the new Board Members to the newsletter. Currently about 600 are distributed on line.

Sergeant at Arms:

- * There was a discussion about cookies
- * Dale's wife may be available to help
- * Needs key to back door and the code to alarm. See notes regarding keys under Program

Past President:

- * Nothing new to report

Old Business:

- * 501 3(c) A motion was made by Ray for the following:
 - Authorize Brad Powers to do the filing
 - File Simple Form 1023ez
 - Reimburse Brad for the fees and expenses required for filing
 - Register as Agent with the State.The motion was seconded by Jeff, the motion passed.
- * Conflict of Interest Statements.
 - Copies of the Statement was passed out to Board Members to sign.
- * Discussions deferred to next month:
 - Order of the meeting, putting demo 1st
 - Make Show and Tell a display table rather than a commentary
 - Split Demo time with other activities.

New Business:

- * Group Procurement
 - Ruth Niles offered a good price on a large order of her products.
 - There was a discussion as whether or not we want to involve the club in group procurements or just facilitate member purchases. (not enough product ordered to make price = no order)
- * A motion was made by Ray to offer the opportunity at the general meeting and see if there was any interest. Seconded by Nancy, the motion passed.
- * There was a discussion of the Best Practice suggestion
- * There was a discussion on the President's Challenge. It was suggested that we:
 - Have the President's Challenge on a separate table from the Show and Tell table.
 - Have the President's Challenge every other month, rather than monthly.
 - Talk about the President's Challenge in the Newsletter.
- * We need to look into AAW Grants
 - We need new/additional chucks for lathe
 - Replace Jetts with newer lathes.
- * Investigate holding Sawdust Sessions someplace other than the school

There being no further business, a motion was made by Ray to adjourn the meeting. Seconded by Larry. The meeting was adjourned at 7:50.

Respectfully Submitted

Ellen Winnie
Secretary

OPCAAW Annual Report

AS OF: Jan 2020

2019 Finances			2020 Budget		2020 Actual		
					AS OF: Jan 2020		
Balance carried over from 2019			\$4,251.49		Surplus Statement 12/31/2019		
Outstanding Checks			\$987.46		Checking statement balance 1/21/2020		
Actual 2019 Balance			\$3,264.03				
Income sources 2019			Amount:	Income Sources 2020		Income Jan 2020	
Annual Income	Cash	\$7,918.50	Total Deas	\$3,900.00	Cash	\$9.88	Budget
	Paypal	\$1,824.32	Snack Bar	\$300.00	Paypal	\$823.66	In Actual
	Square	\$1,688.13			Square	\$9.88	
	Total Deas	\$11,221.15			Total Deas	\$519.66	21.3%
Glass/Sandpaper	Cash	\$0.00	Total Glass/Sandpaper	\$3,900.00	Cash	\$9.88	
	Paypal	\$0.00			Paypal	\$8.00	
	Square	\$0.00			Square	\$9.88	
	Total Glass/Sandpaper	\$0.00			Total Glass/Sandpaper	\$9.88	0.0%
Wood Auction	Cash	\$97.25	Total Wood auction	\$3,900.00	Cash	\$9.88	
	Paypal	\$0.00	Grants	\$300.00	Paypal	\$8.00	
	Square	\$0.00	Donations	\$2,200.00	Square	\$9.88	
	Total Wood auction	\$97.25	OPCAAW Share	\$400.00	Total Wood auction	\$9.88	0.0%
Miscellaneous	Cash	\$0.00	Ed Pretty Workshop	\$300.00	Cash	\$9.88	
	Paypal	\$0.00	Total Miscellaneous	\$2,900.00	Paypal Jeff Brady/Woodpress theme	\$13.00	
	Square	\$0.00			Paypal	\$8.00	
	Total Miscellaneous	\$0.00			Total Miscellaneous	\$13.00	-0.3%
	TOTAL INCOME	\$11,218.45	Total Income	\$11,089.89	January Income	\$94.66	7.7%
EXPENSES 2019			Projected Budget Expenses		Actual Expenses Jan 2020		
Paid to:	From:	Amount:					
BLACS 4873.00 month	From Annual	\$993.00	From Annual	\$993.00	February Rent	\$75.00	8.2%
BLACS @ \$100.00 month		\$100.00	From Woodcut sessions	\$200.00		\$0.00	
Host My Website		\$178.00	Host My Website	\$200.00	Host my Website (Doh 10/21/2020)	\$94.00	45.0%
PO Box Rental		\$92.00	PO Box Rental	\$100.00		\$0.00	
Insurance		\$500.00	Insurance	\$500.00		\$0.00	
Glass/Sandpaper		\$0.00	Glass/Sandpaper	\$1,200.00		\$0.00	
Annual Picnic	Park Rental Fee	\$0.00	Park Expense Total	\$3,900.00		\$0.00	
	Food	\$204.00	Park Rental Fee	\$100.00		\$0.00	
	Beverages	\$0.00	Food	\$200.00		\$0.00	
	Unstaffed Tables/Chairs	\$0.00	Beverages	\$30.00		\$0.00	
			Unstaffed Tables/Chairs	\$0.00		\$0.00	
Annual Picnic Total		\$204.00	Annual Picnic Total	\$300.00		\$0.00	
Christmas Party	Food	\$113.45	Food	\$100.00		\$0.00	
	Reimburse Gifts	\$582.99	Reimburse Gifts	\$500.00		\$0.00	
	Gift	\$60.00	Gift	\$150.00		\$0.00	
	Gift Cards	\$160.43	Gift Cards	\$150.00		\$0.00	
Christmas Party Total		\$1,116.87	Christmas Party Total	\$900.00		\$0.00	
Ray Ewing	Snack Bar	\$162.30	Snack Bar	\$300.00		\$0.00	
Yarn Weir	Library	\$207.87	Library	\$200.00		\$0.00	
miscellaneous	Glass/Sandpaper	\$1,688.13	Glass/Sandpaper	\$1,200.00		\$0.00	
Demonstrations	Demonstrations	\$1,518.00	Demonstrations	\$2,000.00	Demonstration	\$0.00	
	Transportation	\$200.00	Transportation	\$200.00		\$0.00	
	Loading Fee	\$100.00	Loading Fee	\$200.00		\$0.00	
	Hooting	\$198.45	Hooting	\$200.00		\$0.00	
Total Demonstrations		\$3,624.45	Total Demonstrations	\$3,700.00	Demonstration	\$0.00	0.0%
Miscellaneous Expenses	Miscellaneous Expenses	\$0.00	Miscellaneous Expenses	\$0.00	Miscellaneous Expenses	\$0.00	
Silvery Gallery Show	friend/judge/tribbons	\$420.48	Silvery Gallery Show	\$500.00	Ray Ewing Office supplies to Grishank	\$377.64	
CONVENTION PORTFOLIO		\$3,000.00	Ed Pretty Workshop	\$200.00	Ray Ewing book for 2020/2021	\$50.00	
Michael Black	Badges/Office supplies	\$14.79	Office Supplies/Postage	\$200.00	Craft Supplies (all used for outgoing club president)	\$250.00	
Larry Lesman	220V supplies	\$20.00	Letter Postage	\$100.00	Staples debit card Office Supplies	\$20.00	
Ray Ewing	Info rollers	\$484.51	Web 3	\$25.00	Ellen Winnie 1/21/2020 Ch00705	\$51.25	
Ray Ewing	info beam portable light	\$483.02	OPCAAW Share	\$400.00	Checks (Doh) COSTCO 1/22/2020	\$94.01	
S Hatchler	Club Workshop	\$1,400.00	OPCAAW Budget	\$100.00	Paypal Jeff Brady paid to Woodpress theme	\$13.00	
Ellen Winnie	Postage/Printing	\$23.30			cleared check from Dec 2019 Michael Black	\$20.00	
			Budgeted Expenses		Actual Expenses		
			\$12,755.00		\$460.68	6.7%	
Balance		\$3,264.03	Budget Balance	-\$1,755.00	Checkbook Present Balance	\$1,781.26	139.8%