

Minutes OPCA AW Board Meeting
05-13-2020
Zoom

Board Members Present:

Brad Stave, President
Ray Ewing, Treasurer
Ellen Winnie, Secretary
Larry Lemon, VP Training and Education
Rob Parker, Public Relations
Dale McDaniels, Sergeant at Arms
Jeff Brody, Member at Large

Board Members Not Present

Michael Block, Membership
Brad Powers, Member at Large
Nancy O'Guin, Member at Large

The meeting was convened by Brad at 6:00 pm

Reports:

President:

- * Survey:
 - There were 46 responses to the survey. Thirty-six of the responses had attended the Zoom meeting, 10 had not. Better than ½ of the responses thought the meeting was good.
 - There was a brief discussion about putting the survey in The Chattermarks. The survey will be summarized for Rob.
- * Meeting:
 - There were 51 attendees, about 40+ of them were OPCA AW members, the remainder were not.
- * Zoom License: See remarks under the Treasurer's report.
- * Report on the Membership Chairman will be in that section.
- * There was a discussion regarding the rule in the By-Laws that require new members to be voted in.
 - The reason the rule was made to enable the club to remove someone from membership for cause.
 - The rule is not practical in this electronic age.
 - It was suggested that the BOD could deal with any member who may need to be removed from membership.
 - Until we can change that rule, new members will be announced during the business part of the meeting.
 - The rules in the By-Laws for changing the Rules will be investigated.

Treasurer:

- * Ray reviewed the current Financial Report and Bank Reconciliation. Please see attached reports.
- * Larry will get together with Ray to transfer the Zoom charges from his credit card to the Club's credit card.

Secretary:

- * Only thing in the mailbox this month was a form letter from our insurance company, pass it on to Brad S.
- * The minutes of the BOD meetings on 3/11/2020 and 4/15/2020 and the Special Meeting on 4/2/2020 were presented. A motion was made by Brad to accept the minutes as corrected, seconded by Jeff. The motion Passed.

Membership:

- * Mike needed to resign. We wish him well.
- * Cecilia Williams has volunteered to take the position. She is an expert in use of Excel.
 - Larry moved that the BOD accept Cecilia Williams as our new Membership Chairman. Seconded by Brad, the motion passed
 - Per the By-Laws, Cecilia will be presented to the membership at the next general meeting for confirmation.
- * There was a discussion of the membership list. There are discrepancies between the lists held by the Treasurer, the Membership Chair, The Webmaster and the Public Relations. Once Cecilia is on board, they will coordinate and come up with a definitive list that is useful to all the offices.
 - There was a brief discussion if we needed a different data base program to manage membership and interface with PayPal. It was decided that we would wait until Cecilia has had an opportunity to review what we have and need.

Programs:

- * Larry presented an updated Program Plan for 2020. Please see attached.
- * During the discussion on the Trent Bosch presentation, there was much discussion on timing of the meeting. After more discussion, it was decided that we need to have a consistent schedule. The schedule for Wednesday evening meetings will be:

5:30 pm	Zoom Opens
5:30 – 6:15 pm	OPCAAW Members sign in
6:15 – 6:30 pm	President’s Announcements and other business
6:30 – 7:00 pm	Show and Tell
7:00 pm	Demonstrator

- If needed the schedule can be adjusted to accommodate Demonstrators.
 - ~ The Glen Lucas Demo and meeting will have to be on June 27th due to the time difference between the Pacific Coast and Ireland. Zoom will probably be opened at 10:30.
- * Strait Turners have asked when we log in into their meetings, we put OPCA AW after our names so they can let us in ahead of non-members. They will put “Strait” after theirs.

Public Relations:

- * Last time, I did one e-mail invitation for both OPCA AW and Strait Turners before the meeting and it caused a bit of confusion. I will try it differently next time.
- * Lucas demo, if we exceed the space limit, do we restart with only paid members? Brad requested we wait until the next meeting for a decision.
- * There was a discussion as to whether we continue with Zoom or look at a different platform.
- * August or October there may be a Sawdust session. We can use that to train current and potentially additional Video folks.

Sergeant at Arms:

- * Dale is feeling a bit lazy.

Past President:

- * Nothing to add to this section.

Old Business:

- * Shirts.
 - We need to get a list from Mike, especially those who have paid.
 - We paid for a digitized logo, need to get a copy of it.
- * Sidney Gallery – canceled
- * Brad Powers e-mailed everyone a copy of the 501(c)3 certificate

New Business:

- * Web Hosting Plan
 - Jeff reviewed the notes he sent via e-mail on our Website hosting.
 - He reviews the issues that lead to investigating changing
 - ~ Problems with payments with setting up payments due to our current host not being considered secure.
 - ~ Reviews situations and options
 - ~ There will be a brief disconnect during the change over, there should be no change for the users. Users will be advised before the disconnect.
 - ~ No change in the space available for photos
 - ~ We will pay for one year, when we receive our IRS certificate, the service will be free.
 - Larry suggested we move forward with the money so we do not lose the three year offer.
 - A motion was made by Larry to authorize Jeff to move forward with migrating our website to Dream Host. The motion was seconded by Ray, the motion passed.
- * Wood Auction
 - There was a discussion on how to do a Wood Auction via FaceBook. It was decided that it would be very cumbersome to set up and monitor. As the Club is currently financially healthy, it was decided that the possibility will be revisited until we cut further into our savings.
- * Kitsap County Fair
 - There was a discussion on participating in the Kitsap County Fair this summer. Given the complexity of factors involved with OPCA AW's participation, it was decided that we would decline.
 - Larry indicated that the Rodeo and Fair would be making a decision by June 1.

There being no further business, a motion to adjourn was made by Rob, seconded by Ray. The motion passed.

The meeting was adjourned at 7:51 pm.

Respectfully submitted

Ellen Winnie
Secretary

Credit Union Statement Savings \$8,083.97
 4/1/2020-4/30/2020 Checking \$4,888.65

March checkbook balance brought forward \$4,489.50

APRIL Income

Dues		Budget to Actual
Cash/checks	\$30.00	
PayPal	\$150.00	
Square	\$0.00	
Total Dues April	\$180.00	
Total dues to Date	\$3,067.06	78.64%

Snack Bar April \$0.00

Glue/Sandpaper		Budget to Actual
Cash/Checks	\$0.00	
PayPal	\$0.00	
Square	\$0.00	
Total Glue/Sandpaper April	\$0.00	
Total Glue/Sandpaper to Date	\$168.00	11.20%

Wood Auction

Cash/Checks	\$0.00	
PayPal	\$0.00	
Square	\$0.00	
Total Wood Auction April	\$0.00	
Total Wood Auction to Date	\$795.00	34.57%

Miscellaneous

Shirts		Budget to Actual
Cash/Checks	\$0.00	
PayPal	\$0.00	
Square	\$0.00	
Total Shirts April	\$0.00	
Total Shirts to Date	\$70.00	17.50%

Total Miscellaneous April \$0.00
 Total Miscellaneous to Date \$820.00 32.80%

April Income \$180.00

Total Income to Date \$5,500.84 51.41%

Expenses April 2020

PayPal	\$5.85
Cash Drexler Demonstration 4/29/2020 Ck673760	\$325.00
Expenses April	\$330.85

Total Expenses to Date \$3,480.71

Checkbook Present Balance \$4,338.65

Credit Union Statement Savings
 Checking

April checkbook balance brought forward \$4,338.65

May Income

Dues		Budget to Actual
Cash/checks	\$0.00	
PayPal	\$60.00	
Square	\$0.00	
Total Dues May	\$60.00	
Total dues to Date	\$3,127.06	80.18%

Snack Bar May \$0.00

Glue/Sandpaper		Budget to Actual
Cash/Checks	\$0.00	
PayPal	\$0.00	
Square	\$0.00	
Total Glue/Sandpaper May	\$0.00	
Total Glue/Sandpaper to Date	\$0.00	0.00%

Wood Auction

Cash/Checks	\$0.00	
PayPal	\$0.00	
Square	\$0.00	
Total Wood Auction May	\$0.00	
Total Wood Auction to Date	\$795.00	34.57%

Miscellaneous

Shirts		Budget to Actual
Cash/Checks	\$0.00	
PayPal	\$0.00	
Square	\$0.00	
Total Shirts May	\$0.00	
Total Shirts to Date	\$70.00	17.50%

Total Miscellaneous May \$0.00
 Total Miscellaneous to Date \$820.00 32.80%

May Income \$60.00

Total Income to Date \$5,560.84 51.97%

Expenses May 2020

PayPal	\$2.34
	\$0.00
Expenses May	\$2.34

Total Expenses to Date \$3,483.05

Checkbook Present Balance \$4,396.31

Credit Union Statement Savings
 Checking

May checkbook balance brought forward \$0.00

June Income

Dues		Budget to Actual
Cash/checks	\$0.00	
PayPal	\$0.00	
Square	\$0.00	
Total Dues June	\$0.00	
Total dues to Date	\$3,127.06	80.18%

Snack Bar June \$0.00

Glue/Sandpaper		Budget to Actual
Cash/Checks	\$0.00	
PayPal	\$0.00	
Square	\$0.00	
Total Glue/Sandpaper June	\$0.00	
Total Glue/Sandpaper to Date	\$0.00	0.00%

Wood Auction

Cash/Checks	\$0.00	
PayPal	\$0.00	
Square	\$0.00	
Total Wood Auction June	\$0.00	
Total Wood Auction to Date	\$795.00	34.57%

Miscellaneous

Shirts		Budget to Actual
Cash/Checks	\$0.00	
PayPal	\$0.00	
Square	\$0.00	
Total Shirts June	\$0.00	
Total Shirts to Date	\$70.00	17.50%

Total Miscellaneous June \$0.00
 Total Miscellaneous to Date \$820.00 32.80%

June Income \$0.00

Total Income to Date \$5,560.84 51.97%

Expenses June 2020

	\$0.00
	\$0.00
Expenses June	\$0.00

Total Expenses to Date \$0.00

Checkbook Present Balance \$0.00

\$0.00

Savings/Checking Reconciliation Report April 2020

Savings/Checking Reconciliation Report April 2020			
Savings			
Credit Union Savings Statement Balance:	3/01/2020-3/31/2020		\$8,083.64
Credit Union Savings Statement Balance:	4/1/2020-4/30/2020		8083.97
Difference:		plus	\$0.33
Checking			
Credit Union Checking Statement Balance:	4/1/2020-4/30/2020		\$4,888.65
Monthly Running Balance Sheet:	4/30/20		\$4,338.65
Checks outstanding:	3756		\$150.00
	3758		\$75.00
	3760		\$325.00
Total Checks Outstanding			\$550.00
Difference:	error	plus	\$0.00
PayPal Base amount			\$100.00
Change Fund			\$100.00
Total Funds On Hand			\$12,622.29

